



My Great Day



I can never find my socks. I wish someone could help me!



Life is more fun when it's running smoothly. Try out some great ways to get organized. Help your family and friends stay organized, too. When you're organized, there's more time to play!

Steps

1. Start your day right
2. Sort out your stuff
3. Make homework a breeze
4. Plan ahead
5. Help others get organized

Purpose

When I've earned this badge, I'll be able to organize myself to have a great day every day.

Don't forget to look inside!

FUN FACT



The term “make your bed” comes from about 1,000 years ago. In England at that time, people had to stuff their mattresses with straw, find a blanket, and pick a place on the floor to sleep every night. They had to make their beds from scratch!



STEP 1 Start your day right

Every step has three choices. Do ONE choice to complete each step. Inspired? Do more!

Get going in the right direction as soon as you wake up! Do one of these activities for **two weeks**. (Doing something for two weeks trains your mind and body.)

CHOICES – DO ONE:

- Set your alarm.** Find out how to use an alarm, then use one to wake you up. How long does it take you to get ready for the day ahead? What time should you set your alarm for on a school day?

FOR MORE FUN: Make up a fun dance to get you moving in the morning.

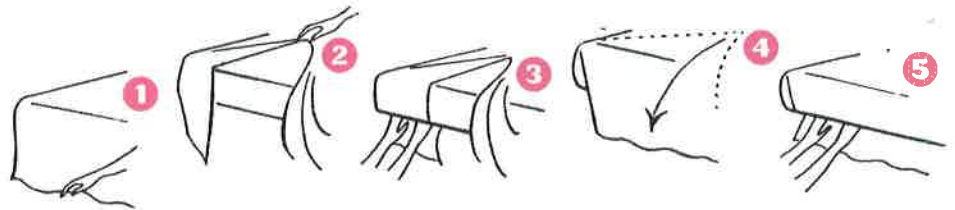
OR

- Lay out your clothes.** Check the next day’s weather forecast before bed, and pick clothes suited to the weather. Make reusable weather symbols, like a sun, cloud, and snowflake. Each day, post the next day’s weather so you and your family can plan what to wear.

FOR MORE FUN: Try a weather relay with friends (see box).

OR

- Make your bed.** With your Brownie friends, find out how to make a bed really well. Then create a “bed-making” song. (Change the words to a favorite song or nursery rhyme like “Row, Row, Row Your Boat.”) Sing it while you make your bed!

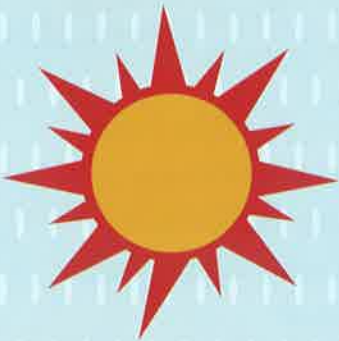


Square Corners

These drawings show how to fold the bottom corners of your sheets so they stay tucked in.

Weather Relay

Try this fun game to practice choosing the right clothes for the right weather.
This way, you'll be prepared for your great day.



Instructions:

- 1 Fill two bags with adult clothes, with each bag containing clothing for two types of weather. Divide into two teams, one bag per team.
- 2 At the signal, an adult volunteer will shout out what the weather is for that round.
- 3 A member of each team has to pull clothes out of the bag and dress for that weather. The girl will then move quickly to a turnaround point, return to the starting line, and take the clothes off and put them back in the bag. Then the next team member goes.
- 4 The first team to finish sits down and raises their hands.





- Use hooks to hang your hats, bags, scarves, and backpacks. An adult can help you hang them on the back of a closet door or other easy-to-use space. Label them with words or pictures so you know what belongs where!
- Clear plastic bins make it easy to see what's inside.
- Labels are helpful everywhere—on drawers, shelves, bookcases, and boxes!

STEP 2 Sort out your stuff

Sort your school supplies, favorite playthings, or clothes. Then practice keeping up your new system. For two weeks, check every day to make sure your things stay where they belong!

CHOICES – DO ONE:

- Sort your school supplies.** Make a list of the items you need to take to school every day. Then choose a place to be your “school set-up area,” and keep your supplies there. Post your list nearby to check that you have each item each day.

FOR MORE FUN: Ask someone in your family to help you put dividers in a binder to keep papers for different subjects. Have a pocket for notes from school, so you can share news with your family!

OR

- Make and label play-stuff bins.** Use shoe boxes for smaller stuff like that could easily get lost. Use larger bins with lids for stuffed animals or games. Label boxes with words or pictures. When you put things away, play “match the label” to find the right bin. Next time you want to play, your space will be clean, and everything will be easy to find!



OR

- Organize your clothes.** First, find the clothes you wear most often. Keep those in drawers or closet spaces that are easy to reach. Put clothes for another season in a less-used area of your closet. Ask your family if you can give away clothes that are too small. Then, get a dirty-clothes hamper!

FOR MORE FUN: Decorate your hamper like an animal or a basketball hoop, and make a game out of using it!

STEP 3 Make homework a breeze

Get your homework done more easily by making one of these small changes.

CHOICES – DO ONE:

- Create your own homework space.** When you're doing homework, it's best to find a place where nothing can bother you. Decorate the space—a corner, nook, or even lap desk—with artwork so you'll like spending time there. Having a special space will help you stay organized, so you can get your schoolwork done better and more quickly.

OR

- Make a homework station.** If your homework is always in the same place, you won't forget to have someone check it, and you won't forget to take it to school! Use one side of a shirt box. Wrap it in cool paper. Add your name and some decoration.

FOR MORE FUN: Make an organizer box for each person in your family. Sometimes adults need help with their papers, too!

OR

- Make a homework schedule.** If you procrastinate, make a schedule! Write down your activities for each day, and include a set time for homework. Stick to your homework time for two weeks!



Words Worth Knowing

The word **PROCRASTINATE** means not doing something until the last minute.



STEP 4 Plan ahead

The best way to stay organized is to plan ahead so you aren't rushed when you need to do something.

CHOICES – DO ONE:

- Make a “special dates” calendar.** Create a calendar for your family that lists birthdays, vacations, holidays, and other important dates everyone should remember. Or make it a Brownie group calendar that shows when you'll do your activities, who'll bring snacks, and special group reminders.

OR

- Make a family activities schedule for one month.** Help keep your busy family organized and on time. Use a predesigned calendar, make your own, or just write one on paper, a chalkboard, or a bulletin board. Ask family members about work and sports schedules, and appointments.

FOR MORE FUN: Use different colored stickers for each member of your family.

OR

- Be a family grocery helper.** Work with your family to make the grocery list for two weeks. Keep track of who likes to eat what, and how much you think they might need. Check your refrigerator and pantry for what needs to be replaced.

Saturday
family trip to
the zoo!

Pack:
lunch
camera
sunscreen



STEP**5 Help others get organized**

For this step, ask the people in charge of the place you want to organize what you can do, and tell them some of your ideas. Decide together what would be most useful. When you're done, talk with your friends about how it felt to help out.

CHOICES – DO ONE:

Organize a Girl Scout place. This could be your Brownie meeting space or a place on a camp property.

OR

Organize a community place. What about organizing your school's gym supply room, sorting materials in an arts space at a place of worship, or making useful decorations for the public library?

OR

Help a relative, friend, or neighbor. Maybe you can help them organize a home office, a pantry where food is kept, or an area in their garage.

More to Explore

Show your skills! Organize a space from one of the choices, then invite others to take a tour of what you've done. Explain how you organized things. You could make it a party, too!





Add the Badge to Your Journey

For step 2, add a “water promise.” Keep yourself organized—and save water too! Share your tips with your family and friends.

Now that I’ve earned this badge, I can give service by:

- ❁ Helping to make labels for hooks or boxes so my family knows where to find things
- ❁ Adding a “family game night” to my calendar so we all know when it’s time to play together
- ❁ Helping a Daisy get organized



I’m inspired to: